

REGULATIONS FOR ALLOCATION OF STUDENT HOUSING THE ARCTIC STUDENT WELFARE ORGANISATION

1. Applicability

These regulations apply to the allocation of rooms and flats owned and operated by the Arctic Student Welfare Organisation.

2. Eligibility to apply

- Those eligible to apply are students affiliated with UiT The Arctic University of Norway or UNIS, and where the studies form their main occupation
- Pupils at upper secondary school (special rules apply)
- PhD students are not entitled to apply, except for PhD students whose only income is educational grants and loans from the Norwegian Educational State Loan Fund.
- Applicants who have previously breached the tenancy agreement with the Student Welfare Organisation are not entitled to apply.
- In Svalbard, all PhD students and students from other universities are eligible to apply.

3. The duty of applicants and tenant to inform

The applicant has a duty to provide correct and complete information that is of significance to the assessment of the application. The providing of incorrect information/withholding of information of significance will result in the tenancy agreement being invalidated and the tenancy declared void. The Student Welfare Organisation is entitled to check the information provided in the application, and may continually check the tenant meets the criteria for living in student housing.

4. Prioritisation of applicants

1. Current tenants who are entitled to apply (in accordance with Section 2) applying to renew their tenancy agreement (application deadline 1 May/1 November)
2. Applicants who can document disabilities
3. Young students under 23 after the application deadline (room)
4. In the event of long-term vacancies, student housing may be allocated to others than those who are entitled to apply

5. Allocation of student housing types

- Rooms may be allocated to all students
- Small flats may be allocated to all students. However, priority is given to applicants with children or shared custody of children.
- Priority for three and four-room flats is given to applicants with the main responsibility for children.
- Priority for flats with universal design is given to applicants with disabilities.

6. Change of student housing

A tenant may apply to change student housing. Allocation occurs continually after the application date together with the other applicants.

7. Length of tenancy – residential period

Tenancy agreements are allocated for up to one academic year.

Re-allocations of tenancy agreements are on the assumption that the applicant fulfils the conditions stipulated in Section 2. In cases where the applicant is applying for transfer of tenancy to their cohabitant, the residential period is reckoned from the date that the tenancy agreement was first entered into. The application deadline is 1 May/1 November. The tenant must sign their new tenancy agreement within five (5) days of issue or the offer will be cancelled and the student housing must be vacated by the contracted expiry date.

If an application for re-allocation of the tenancy agreement is not registered within the application, this is regarded as notification that the tenant does not wish to continue their tenancy.

The maximum residential period in the Student Welfare Organisation's student housing is limited to whichever of the following occurs first:

- a) the nominal length of study
- b) five (5) years
- c) two (2) years for post-graduate students admitted to Master's degree programmes of two years' duration

If the tenant can document delays in their study course due to illness, childbirth, compulsory military service or a student appointment, applications will be considered on a case by case basis and the residential period may be extended. *The absolute maximum residence period is six (6) years, including any valid delay in the studies.*

8. Administrative procedure and allocation

Applications for student housing are processed continuously. The response to the application is sent in the form of a tenancy agreement for the housing allocated.

9. Duty of confidentiality

All employees processing applications in accordance with these regulations have a duty of confidentiality concerning all private information they become acquainted with during the application process.

10. Entry into force

These regulations enter into force on 1 August 2016, and replace the previous regulations for allocation of student housing.